



User Guide



Let's get started

Set up your Echo in 4 steps

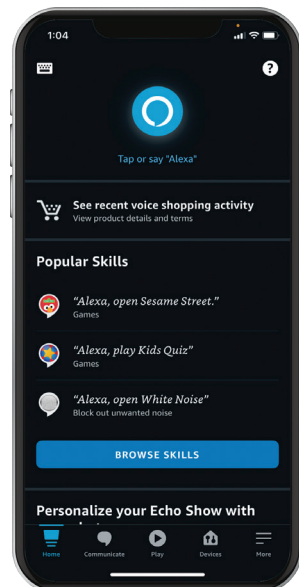


1. Download the Amazon Alexa app, click [here](#) to download or update the latest version of the Alexa app on your smartphone.

2. Plug your Echo Device into an outlet. In about a minute, Alexa will greet you and let you know to complete setup in the Alexa app.

3. Open the Alexa app and follow the on-screen instructions to set up your device. If you aren't prompted to set up your device after opening the Alexa app, tap the More icon to add your device manually.

4. Once setup is complete, say "Alexa" to wake your Echo, then ask for music, news, weather, and [more](#). You'll know Alexa is ready when the light ring turns blue.



🔍 Need help with setup?

[Click here for help](#) or Visit the Echo Dot support page or our Amazon Digital and Device Forum for more information.



Manage your features and devices

Use the Alexa app to get more out of your Echo and Alexa-enabled devices.

- Change your device name and set permissions, settings, and location.
- To get your day started right, you can link your calendar, manage lists and reminders, get weather updates, and check commute times.
- Personalize your experience. Create and manage household and voice profiles to easily access your contacts and information on compatible Alexa devices.
- View, hear, and delete voice recordings associated with your account.
- Connect and control your compatible smart home devices from anywhere, set up groups to control multiple devices at once, or automate them with routines.
- Find your music service providers and set up groups so you can listen across multiple compatible Echo devices at the same time with multi-room-music.
- Use Alexa Communication to connect with your household and Alexa contacts, view your conversation history, and manage your contact list.
- Use Alexa in both English and Spanish with multilingual mode. Just ask, "Alexa, do you speak Spanish?"



Designed to protect your privacy

Amazon designs Alexa and Echo devices with multiple layers of privacy protection. From microphone controls to the ability to view and delete your voice recordings, you have transparency and control over your Alexa experience. To learn more about how Amazon protects your privacy, visit [Alexa Privacy Hub](#) or ask, "Alexa, how do I review my privacy settings?" to get started.

Get to know your device

The lights on your Echo device are how the device communicates its status



Pro tip: If you forget what a certain color ring references, just ask Alexa, “What does your light



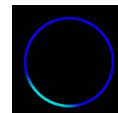
Orange

Your device is in setup mode, or is trying to connect to the Internet.



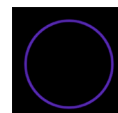
Spinning cyan

Slowly spinning teal and blue means that your device is starting up. If the device has not been set up, the light turns to orange when the device is ready for setup.



Cyan on blue

A cyan spotlight on a blue ring means that Alexa is listening. The light ring glimmers briefly when Alexa has heard and is processing your request.



Purple

When the Do Not Disturb feature is on, the light briefly shows purple after you make any request. During initial device setup, purple shows if there are Wi-Fi issues.



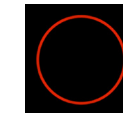
Yellow

A slow yellow burst, every few seconds, means that Alexa has a message or notification, or there’s a reminder you missed. Say, “What are my notifications?” or “What are my messages?” to have Alexa read you your notifications.



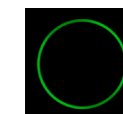
White

When you adjust device volume, white lights show the volume levels. A spinning white light means Alexa Guard is turned on and in Away mode. Return Alexa to Home mode in the Alexa app.



Red

Solid red light shows when the microphone on/off button is pressed. That means the device microphone is disconnected and Alexa is not listening. Press it again to enable your microphone. On Echo devices with a camera, a red light bar means that your video will not be shared.



Green

A pulsing green light means that you’re receiving a call on the device. If the green light is spinning, then your device is on an active call or an active Drop In.

Productivity

Alarms/Reminders, Routines



Reminders

Alexa can remind you of one-time tasks, recurring chores, or important events so you never miss a beat. Just try saying:

“Alexa, remind me to dial-in to my meeting at 3PM.”

“Alexa, remind me to take out the trash.”

“Alexa, set a recurring reminder.”

Pro tip: You can set recurring or one-time reminders in the Alexa App. Get push notifications for your reminders so Alexa can reach you whether you’re at home or on the go.

Alarms

Use Alexa for one-time or recurring Alarms. Just try saying:

“Alexa, set a weekday alarm for 7AM.”

“Alexa, set an alarm for tomorrow morning.”

Pro tip: Use your favorite tones and tunes for your wake-up call. Go the Alexa app and navigate to the Reminders, Timers, and Alarms section to personalize your Alarms.

Timers

Alexa timers make it easy to track baking and cooking times, at home work-outs, study breaks, and much more. Just try saying:

“Alexa, set a timer for 15 minutes.”

“Alexa, set a 30 second plank timer.”

“Alexa, set a baking timer for 90 minutes.”

Pro tip: Alexa can be the ultimate kitchen companion. Set up your Echo in the kitchen so it’s easy to track baking or cooking times with Alexa Timers.

Routines

Routines are short cuts for Alexa, saving you time by grouping together a bunch of actions, like getting the news and the weather, so you don’t have to ask for them individually. Just try saying:

“Alexa, enable the good morning Routine.”

Alexa will wish you good morning, tell you something new, then play the news from your Flash Briefing.

“Alexa, enable the Start my Day Routine.”

Alexa will tell you the news, traffic, and more.

“Alexa enable the Good Night Routine.”

Alexa will wish you good night, and play sleep sounds.

Pro tip: The Alexa app is where you can create a personalized Routine, or explore more Featured Routines.